



TOWN OF ARLINGTON EQUAL OPPORTUNITY ADVISORY COMMITTEE

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TRICIA O'DONOGHUE, CHAIR

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EQUAL OPPORTUNITY OFFICER

Equal Opportunity Advisory Committee

Meeting Minutes

Wednesday, March 13, 2013

7:30 p.m.

Present: Tricia O'Donoghue, Chair, Caryn Malloy, Barbara Boltz, Howard Winkler, Jack Jones, Adrienne McClure

Absent: Augusta Haydock

Guest: Brian M. DeFilippis, Thompson Elementary School Owner's Project Manager/Senior Associate, PMA Consultants, LLC.

Minutes

Barbara Boltz moved approval of the February 13, 2013 meeting minutes as corrected.

SO VOTED

Current Bid Projects

Brian DeFilippis, Project Manager for the Thompson Elementary School Construction Project was present to talk with the Committee about the current workforce for the project and the % of female and minority owned companies participating. He presented the Committee with a certified payroll log indicating all of the subcontractors and their compliance in submitting certified payroll reports to the Town. He also presented the Committee with a detailed breakdown of each subcontractor and the makeup of their workforce. The projected Minority and Female participation in the project is projected to come in at 10.5%.

Current Job Openings

The Committee reviewed current hiring activity and open positions.

School Diversity Task Group

Barbara Boltz reported the group is making good progress and had met the day before this meeting. Letters were sent out to 71 traditionally black churches and as a result of this effort the school district has received three minority applicants for positions.

On March 11, 2013 some members of the SDTG met with the School Committee Curriculum Subcommittee, chaired by Jeff Thielman, to discuss strengthening the district's minority hiring policy and provide more detail on minority hiring.

Arlington Public School teachers will be taking cultural competency training. The state is mandating this type of training with an emphasis on cultural competency.

Arlington School Human Resources Officer Rob Spiegel went to a minority job fair and received 25 resumes; the district has hired 3 minority instructors mid-year.

Barbara Boltz moved to adjourn the meeting at 8:16 p.m.

Caryn C. Malloy

Caryn Malloy
Equal Opportunity Officer